

# Public Document Pack



## NOTICE OF MEETING

**Date and Time** Friday, 5th July, 2019 at 10.00 am

**Place** Ashburton Hall, Elizabeth II Court, The Castle, Winchester

**Enquiries to** [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk)

## FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast by the press and members of the public.

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To enable Members to declare to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in their appointing authority's register of interests, and any other pecuniary or personal interests in any such matter that Members may wish to consider disclosing.

**3. ELECTION OF CHAIRMAN**

To elect a Chairman of the Panel for 2019/20.

**4. ELECTION OF A VICE CHAIRMAN**

To elect a Vice Chairman of the Panel for 2019/20.

**5. MINUTES OF THE PREVIOUS MEETING (Pages 5 - 12)**

To confirm the minutes from the previous meeting.

**6. QUESTIONS AND DEPUTATIONS**

To receive any questions or deputations in line with Rule 31 and 31A of the Panel's Rules of Procedure.

**7. CHAIRMAN'S ANNOUNCEMENTS**

To hear any announcements the Chairman may have for this meeting.

**8. POLICE AND CRIME COMMISSIONER'S ANNOUNCEMENTS**

To hear any announcements the Commissioner may have for the Panel.

**9. POLICE AND CRIME COMMISSIONER - POLICE AND CRIME PLAN DELIVERY (Pages 13 - 26)**

To receive a quarterly update from the Police and Crime Commissioner detailing delivery against his Police and Crime Plan.

**10. POLICE AND CRIME PANEL - APPOINTMENTS REPORT 2019/20 (Pages 27 - 32)**

To consider a report setting out how Hampshire Police and Crime Panel (PCP) is meeting the balanced appointment objective in its Membership for the 2019/20 municipal year.

**11. POLICE AND CRIME PANEL - MEMBERSHIP OF WORKING GROUPS (Pages 33 - 48)**

To consider a report setting out the required membership of the Panel's working groups and sub-committee.

**12. POLICE AND CRIME PANEL - ANNUAL COMPLAINTS REPORT (Pages 49 - 52)**

To consider a report setting out the activities of the delegated officer and the Complaints Sub-Committee in relation to complaints made against the Police and Crime Commissioner during the last municipal year.

**13. POLICE AND CRIME PANEL - UPDATE FROM WORKING GROUPS (Pages 53 - 62)**

To receive a verbal update on the work of the Panel's working groups during the last quarter. To include receiving a presentation from the Proactive Scrutiny task and finish group, outlining progress against the process agreed for the Panel's proactive scrutiny looking at how the PCC is enabling effective and efficient operational policing for Hampshire and the Isle of Wight.

**14. POLICE AND CRIME PANEL - WORK PROGRAMME (Pages 63 - 68)**

To consider a report setting out the proposed future work programme for the Panel.

## **ABOUT THIS AGENDA:**

This agenda is also available on the 'Hampshire Police and Crime Panel' website ([www.hants.gov.uk/hampshire-pcp](http://www.hants.gov.uk/hampshire-pcp)) and can be provided, on request from 01962 847336 or [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk), in alternative versions (such as large print, Braille or audio) and in alternative languages.

## **ABOUT THIS MEETING:**

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address above in advance of the meeting so that we can help.

Appointed Members of the Police and Crime Panel attending this meeting qualify for travelling expenses in accordance with their Council's 'Member's Allowances Scheme', as set out in the agreed Police and Crime Panel Arrangements.

This page is intentionally left blank

**HAMPSHIRE POLICE AND CRIME PANEL**

**Friday, 5th April, 2019 at 10.00 am  
Held in Ashburton Hall, Winchester  
(Hampshire County Council)**

**Councillors:**

Chairman

a David Stewart  
(Isle of Wight Council)

Vice Chairman

p Jan Warwick  
(Hampshire County Council)

p John Beavis MBE  
(Gosport Borough Council)

p Simon Bound  
(Basingstoke & Deane Borough Council)

a Dave Ashmore  
(Portsmouth City Council)

p Ken Carter  
(East Hampshire District Council)

p Trevor Cartwright MBE  
(Fareham Borough Council)

p Steve Clarke  
(New Forest District Council)

a James Radley  
(Hart District Council)

p Tonia Craig  
(Eastleigh Borough Council)

p Lisa Griffiths  
(Winchester County Council)

p Ken Muschamp  
(Rushmoor Borough Council)

p Ian Richards  
(Test Valley Borough Council)

p Dave Shields  
(Southampton City Council)

p Gary Hughes  
(Havant Borough Council)

**Co-opted Members:**

Independent Members

p Michael Coombes  
p Bob Purkiss MBE

Local Authority

p Brian Laming  
p Frank Rust  
p Lynne Stagg

**At the invitation of the Chairman:**

Paul Griffith  
Michael Lane  
James Payne

*Legal Advisor to the Panel  
Police and Crime Commissioner for Hampshire  
Chief Executive, Office of the Police and Crime  
Commissioner*

## **BROADCASTING ANNOUNCEMENT**

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recordings for broadcasting purposes.

### **209. APOLOGIES FOR ABSENCE**

Apologies were received from:

- Councillor Dave Stewart, Isle of Wight Council (Chairman)
- Councillor Dave Ashmore, Portsmouth City Council
- Councillor James Radley, Hart District Council

It was heard that in the Chairman's absence Cllr Jan Warwick, Vice-Chairman, would be chairing the meeting and Cllr Simon Bound had been invited to act as Vice-Chairman for the meeting.

### **210. DECLARATIONS OF INTEREST**

Members were able to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in their appointing authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

No declarations were made.

### **211. MINUTES OF THE PREVIOUS MEETING**

The drafted Minutes from the 25 January 2019 meeting were reviewed

Members noted that the location of the meeting, stated within the draft minutes, was incorrect as the meeting had been held in Committee Room 3, Southampton City Council, Civic Centre, Southampton, SO14 7LY.

The Minutes were otherwise confirmed as a correct record and signed by the Chair.

### **212. QUESTIONS AND DEPUTATIONS**

No questions or deputations were received by the Panel on this occasion.

### **213. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman thanked the Commissioner and his team for providing a recent briefing on the Contact Management Platform the Panel. It was also heard that several Members had attended the Commissioner's Restorative Justice Conference, where they learned of efforts to make Restorative Justice available to all victims across Hampshire and the Isle of Wight.

The Chairman made Members aware that she and the Chairman had hosted an informal meeting with neighbouring Panels of Surrey, Sussex and Thames Valley, in February, at which scrutinising and supporting the Panel's respective Commissioners regarding collaborative working was discussed. It was heard that the Panel continued to seek opportunities to engage with other Panels and that the Panel's supporting officer would shortly be meeting with representatives from Dorset Police and Crime Panel to discuss the work of the Hampshire Police and Crime Panel.

The Chairman also noted the recent passing of Cllr Gerry Shimbart, who served on the Panel from January 2015 to July 2016, as Havant Borough Council's representative.

#### **214. POLICE AND CRIME COMMISSIONER'S ANNOUNCEMENTS**

The Chair invited announcements from the Commissioner, who highlighted the following to the Panel:

- Recruitment of the 200+ Police Officers, funded by the increase in precept, had commenced. The first cohort of trainee officers were expected to be joining the neighbourhood teams in April. Members were shown a short video presentation which followed the new recruits during their initial training.
- The Contact Management Platform was nearing a 'go live' date, with training commencing, and the revised budget was expected to be sufficient to deliver the remainder of the project. Members heard the operational risk had been tested under load and the forces were confident the new system would meet operational demand.
- Knife Crime was a key emerging threat and Members heard the Commissioner was seeking to engage community partners in tackling knife-related crime as well as reducing the cultural acceptance of carrying and using knives. In response to Members questions it was heard that the Commissioner was leading on work with partners look at a joined up approach to engaging with those to engage with those Not in Education, Employment, or Training (NEET) regarding knife crime. Additionally the Commissioner had made £630,000 of additional funding available for youth diversion to maximise the long term value and impact of diversionary activities for young people.
- The Commissioner was clear that ethical behaviour within the force was a matter taken very seriously and over the last year a number of improvements had been made in the monitoring process, including oversight by the Office of the Police and Crime Commissioner (OPCC)
- The meeting of the leaders of the four upper-tier authorities was now a regular meeting hosted by the Commissioner, with the next meeting scheduled to take place following the Panel meeting.

#### **215. POLICE AND CRIME COMMISSIONER - COMMISSIONING ROUND 19/20**

Members received a presentation from the Head of Commissioning and Partnerships at the OPCC. Members heard:

- The Commissioner and his team had sought to commission services in partnership with others across Hampshire and the Isle of Wight in order to deliver the most from those services and achieve best value for money.
- Key to successful commissioning was the need to understand the needs of communities and Members heard that the OPCC had made significant progress in sharing data and analysis with others.
- Through the commissioning programme the Commissioner and his team had sought to have a positive impact on operational policing demand and capacity, to keep people safer than they otherwise would have been.
- Contracts are awarded where an essential service need is identified and will generally be for larger monetary sums and cover a longer period of time. Nearly all such contracts are managed and funded in partnership and require a significant amount of performance information from those receiving funding to demonstrate how the funding is being used.
- Grants are generally used for local, short term funding applications and are suited to the needs of those applying.
- Two commissioning rounds are held by the Commissioner each year. This allows those unsuccessful in the first round, the ability to work with the OPCC to improve their application for the second round where potential in the proposal is identified.
- Each year the OPCC hold review sessions with the Community Safety Partnerships (CSPs) to identify areas for improvement.

Members were shown a short film demonstrating the impact of grant funding provided by the Commissioner to Basingstoke Street Pastors.

In response to Members questions it was heard:

- Funding decisions are made based on CSP priorities as well as the those of the Commissioner and Constabulary. The OPCC were concerned to hear that some CSP's had raised concerns to Members regarding their engagement in the process. The OPCC offered an invitation to all CSP's to meet with them to discuss and share their thoughts.
- Those making bids for grant funding were challenged for evidence to support their applications and that decisions were made with an evidence-based approach. Those awarded grants were also expected to provide metrics to demonstrate their success.

RESOLVED:

**That the Commissioning Round 19/20 presentation is noted.**

Cllr Craig left the meeting at this point

The chair paused the meeting for a 5 minute comfort break, suspending the meeting from 11:30 to 11:35.



216. **POLICE AND CRIME COMMISSIONER - POLICE AND CRIME PLAN DELIVERY**

Members received a presentation setting out an update on delivery against the Police and Crime Plan 2016-2021. Members heard:

- The Commissioner had made funding available for a wellbeing programme for the Constabulary. It was hoped that this would help staff feel more respected in their role and enhance the motivation and wellbeing of the force, leading to improvements operational delivery. Hampshire Constabulary would be leading nationally through delivering this programme to police staff and there had been considerable interest from other forces in the programme's roll-out.
- The Commissioner and Chief Constable had recently met with MP's to brief them regarding budgetary concerns in relation to the current funding formula.
- The work of the Youth Commission was reaching a national audience and they had recently been invited to present at the National Crimebeat 2019 Awards Ceremony.

In response to Members questions it was heard:

- The level of funding set aside for the wellbeing programme, £761,000, was agreed with the intention that the project be set up in a way that would enable it to be self-sustaining in the future. Funding for this programme was made available by the Commissioner and, as it was not included within the policing budget, had been recorded as a formal decision by the Commissioner.
- The existing Police Medical Welfare Service provided support for the physical trauma of policing, and adopted a national over-arching process. The intention was for the wellbeing programme to compliment this by being more locally focussed and support police staff with managing the mental impact of their role. It was further hoped that introduction of the wellbeing programme would reduced lost working time, resulting from work-related trauma, and reduce the level of ill health early retirement.
- £2,250 funding for multi-function pouches was agreed by the Commissioner, following request from the Chairman of the Police Federation. It enabled the centralised purchase of 300 pouches, of an appropriate and consistent quality, for the use of Specially Trained Officers who carry Tasers.

RESOLVED:

**That the update on the delivery of the Police and Crime Plan is noted.**

217. **POLICE AND CRIME COMMISSIONER - COUNTY LINES**

Members were shown a video presentation which explained the local picture regarding county lines. The Chairman offered the Panel's thanks to the officer featured within the video, which had been prepared by the OPCC in response to the Panel's request.

Cllr Ken Muschamp and Michael Coombes left the meeting at this point.

In response to Member's questions it was heard:

- £330,000 had been committed by the Commissioner to projects across the Hampshire policing area to tackle county lines.
- Individuals who had Adverse Childhood Experiences (ACE) were particularly vulnerable to being drawn into illegal activity by those running county lines and agencies need to work together to protect those young people and vulnerable adults who were being targeted.
- The use of premises closure orders had increased in response to a direct increase in the identified risk. Confidential lines had also been made available to allow local residents to report concerns without fear of repercussion.
- The Assistant Police and Crime Commissioner was liaising with colleagues at a national level to learn from best practice in other areas, with a particular focus on probation.
- The Commissioner had questioned why there was still a disproportionate response to stop and search for black males, and would provide a written response to Members questions regarding this. The Commissioner noted that the Chief Constable had expressed a desire for the Constabulary to have the confidence to use 'stop and search' powers, and that the use of these powers was closely audited. Such powers are used to keep communities safe and the Commissioner felt it was important that those approached by officers felt sufficiently assured to co-operate with the process.
- The Commissioner was consulted in the recent decision to turn off street lighting directly owned by Hampshire County Council between 01:00 and 04:00. The Commissioner was assured by those involved that there was an appropriate variation in how and where this had been applied, and Members heard the Commissioner was maintaining an oversight on any potential impact on community safety resulting from this decision.

RESOLVED:

- **That the presentation on county lines is noted.**

## 218. **POLICE AND CRIME PANEL - UPDATE FROM WORKING GROUPS**

Councillor Bound was invited to provide an update on the work of the Plan working group and Proactive scrutiny task and finish group. Members heard:

- At their most recent meeting the Plan working group had, on behalf of the Panel, scrutinised information presented by the OPCC regarding progress against delivery of the Police and Crime Plan. Areas of interest identified by the working group had been brought forward to this meeting under item eight of the agenda.
- The Plan working group had also discussed, with the OPCC, progress against recruitment of the 200+ new officers funded by the precept increase. It was agreed that the working group would monitor, on a

quarterly basis, how recruitment and training of these officers was progressing and report back to the full Panel.

- Work on the Panel's scrutiny looking at how the Commissioner is 'Enabling Effective and Efficient Operational Policing' was progressing well, with a wide range of organisations invited to share their thoughts through an online survey. The task and finish group had also arranged to meet with a number of organisations to conduct face to face interviews to gather evidence for the scrutiny.
- The task and finish group intended to share a summary presentation of the outcomes of the evidence gathering process at the next Panel Meeting in July, and present recommendations to the Commissioner for agreement by the full Panel in October.

#### 219. **POLICE AND CRIME PANEL - WORK PROGRAMME**

Members received a report from the scrutiny officer to the Panel setting out the proposed work programme for the Panel.

RESOLVED:

**That the work programme is agreed.**

---

Chairman, 5 July 2019

This page is intentionally left blank

# Police and Crime Plan

## Delivery Progress

### Police and Crime Panel ~ 5 July 2019

# Police and Crime Plan | 1 Dashboard Summary

Completed projects

64 ↑

Current projects

16 ↓



Candidate projects

5 ↓



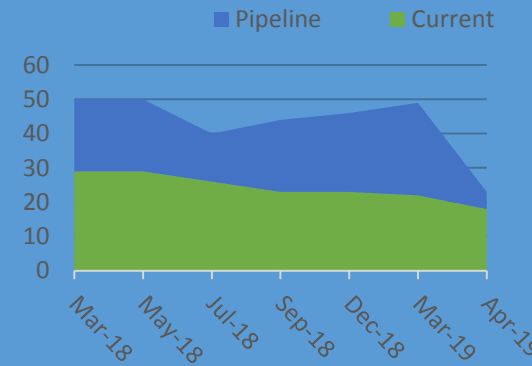
10 projects delivered:

- Integrated Domestic Abuse service - Hampshire
- Services in police custody
- Youth prevention and diversion services
- Restorative Justice Conference 2019
- Court films
- Implementation of Modern Slavery Partnership
- Embedding of GDPR policies
- Council tax leaflets
- Community Remedy consultation exercise
- Enhancements to PCC website

9 candidate projects initiated:

- PCC election 2020
- Restorative Justice Conference 2019
- Performance management & review of self-funded Out of Court diversionary services
- Conditional Cautions in cases of non-intimate partner domestic abuse
- Tri-commissioning approach to Hate Crime conditional cautioning
- Support for Young People
- Establishment of a Deputy Data Protection Officer
- Implementation of ICO Action Plan
- Review of Shared Services for Policing

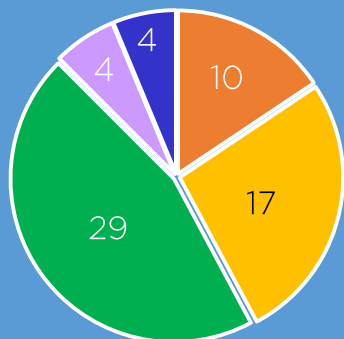
No new candidate projects identified



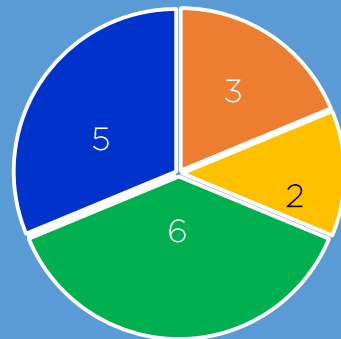
Current projects split across priorities



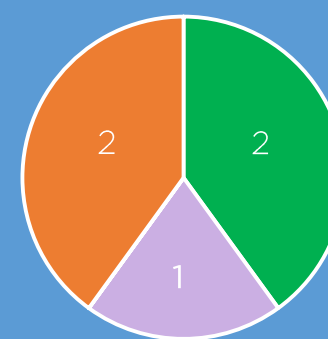
Completed projects per strand



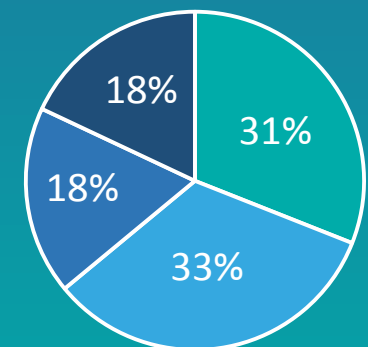
Current projects per strand



Future projects per strand



Completed projects split across priorities



# Police and Crime Plan | 2 Delivery Progress



Current Projects			
Project	Objective	Forecast End Date	
Big Conversations	Establishment of a Deputy Data Protection Officer	A new role required to ensure the OPCC continues to meet statutory GDPR requirements.	Jun '19
	Implementation of ICO Action Plan	To continue the work of 'Embedding the GDPR' project and specifically deliver the actions recommended following the ICO audit in Jan-19.	Sep '19
	Estate Change Programme Phase 2	To successfully deliver the approved Estate Strategy.	Apr '20
Big Issues	Police Complaints Reform (statutory)	Implementation of Policing and Crime Act 2017 provisions as relating to the role of the PCC in the police complaints system.	Sep '19
	PCC election 2020	Delivery of a successful PCC election in 2020.	May '20
Commissioning & Partnerships	Commissioning an intervention for Conditional Cautions in cases of non-intimate domestic abuse	To ensure that HC are maximising their exemption for domestic abuse and conditional cautioning.	Jul '19
	Review of Appropriate Adults	Review of the funding and providing a framework for making decisions on the way forward.	Sep '19
	Performance management and review of self-funded Out of Court diversionary services	OPCC responsible for performance management of self-funded services in order to realign frontline resource.	Oct '19
	Support for Young People	To continue the work of the 'Youth Diversion and Diversion Services' project but broader in scope. New commissioning arrangements to be in place for April 2020.	Mar '20
	Tri-commissioning approach to Hate Crime conditional cautioning	To obtain exemption from the DPP to enable HC in partnership with West Mids and Avon & Somerset to use conditional cautioning for hate crime and divert people from court where appropriate, meeting the needs of the victim.	Jul '21
	Grants investment Programme	Bi-annual grants rounds	ongoing

# Police and Crime Plan | 2 Delivery Progress



## Current Projects

Project	Objective	Forecast End Date
Fraud - Keeping Safer (merged 'Fraud Courier' and 'Campaign work and business awareness' projects)	To explore how we can keep communities and those seen as more vulnerable to fraud SAFER. Fraud comes in a number of guises and so needs to be tackled in a number of ways to meet the needs of those being defrauded and targeted.	Mar '19
Cyber – Behaviours	To explore how we can keep communities and those seen as more vulnerable to cyber crimes SAFER - cyber crime comes in a number of formats and so needs to be tackled in a number of ways to meet the needs of those being targeted.	Mar '19
Heartstone schools project (Heartstone Odyssey)	The project is aimed at 9 - 12 years olds as they transition from junior to secondary school - the core message of the project story is "live and let live" and provides multiple fictional scenarios which allow children to explore how they would deal with racism / incidents of intolerance that they encounter from any perspective and background and confronting other uncomfortable ideas in a safe and sensitive way	Jul '19
Review of Shared Services for Policing	Review effectiveness and value for money of the back office support delivered to police and OPCC through shared services arrangements.	Sep '19
University Collaboration	Collaborating with academics to utilise information and evaluate services and projects to ensure best value for money	Jun '22



## Support for Young People



### Overview

- To continue the work of the ‘Youth Diversion and Diversion Services’ project, although broader in scope. New commissioning arrangements to be in place for April 2020.

### Outcomes to date

- The PCC, in partnership with the police and Local Authorities, secured the ‘Early Intervention Youth Fund’ (EIYF) from Jan 2019 until Mar 2020. Funding supports recruitment of Trusted Adult Workers and training in being ACE aware and Trauma Informed and Trauma Responsive.
- 9 TAWs recruited to date ; 28 professionals trained in ‘Train the Trainer’; 82 professionals trained in the combined adult/child toolkit.
- Hampshire’s EIYF being evaluated by Home Office.
- PCC working with charity CIS’ters and the CSPs to show 15 screenings of the documentary ‘Resilience’.
- EIYF complements work of the 4 YOTs.

## Services in Police Custody



### Overview

A number of services operate in police custody to support those who have been arrested: Arrest Referral, Custody Healthcare, Liaison and Diversion, Appropriate Adults and Independent Custody Visitors. Removing duplication between these services offers support which is more effective and efficient.

### Outcome

The PCC worked with partners in a 'whole system approach' to commissioning services in police custody that offer an improved and more joined up service. This will provide better support for vulnerable prisoners and offer better value for money.

## Enhancements to PCC website

### Overview

- Enhancements to the PCC's website to improve user experience.

### Outcome

- All website content reorganised to make it easier to find and navigate.
- Drop-down menus added, and made available to users on all devices, in order to improve navigation by users.
- Search function expanded to cover publications and documents on website.
- Content from Hampshire and Isle of Wight Alerts is embedded into website to localise content for user and bring sign up a few clicks away to user.
- FOIs are filterable by month, year, and response type to make them easier for user to find.
- Neighbourhood Crime Maps are easily accessible to website users, to show performance and results of Constabulary.
- Contact form improved to ensure queries are directed to the right team for response, and sign up options are clearer and granular, giving user better options.



This page is intentionally left blank

# Police and Crime Plan

## Decisions Update

### July 2019

# Police and Crime Plan | Decisions



## Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
Proactive community based research and analysis - F/Y 2019-20	Jun-19	Approved funding of <b>£74,000</b> to support the activities of the OPCC's Performance and Information team to provide a proactive, operational approach to research and analysis that would enable communities and the OPCC to understand changes in local perception and risk, and also enable the Constabulary to benefit from improved analysis of public feedback. This will enable a more collaborative approach between police, partners and the public to reduce crime and increase feelings of safety.
Support for the Independent Custody Visitors Scheme - F/Y 2019-20	Jun-19	Approved a budget of <b>£9,000</b> to support the statutory management of the Independent Custody Visitor Scheme 2019-20.
Funding support for Cyber Ambassadors Scheme 2019-21	Jun-19	Approved funding of <b>£66,768</b> for a Cyber Ambassador co-ordinator role and associated resources from Sep-19 until Jul-21.
Licence and development of SafetyNet - F/Y 2019-20	Jun-19	Approved funding of <b>£22,000</b> towards SafetyNet development and licensing costs for 2019-20. SafetyNet is an information sharing system used for the case management of anti-social behaviour, safeguarding and risk tracking of vulnerability in Hampshire, Isle of Wight, Portsmouth and Southampton.
Safer Together Funding to be awarded to Cottage Grove Primary School	May-19	Approved funding of <b>£500</b> for Cottage Grove Primary School, as agreed at the Safer Together event on 18-May-19, following a public vote of support for their project to create a safe pastoral space to provide vulnerable pupils with a nurturing environment to receive much needed support.



# Police and Crime Plan | Decisions



## Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
<b>INVESTMENT in POLICING:</b> Agreement to provide an Underwriting Guarantee to the ICT Company	May-19	Approved the provision of an Underwriting Guarantee to the 'Police ICT Company' (Hampshire's share of the collective guarantee being the sum of <b>£132,601</b> ). The purpose of the Police ICT Company is to support policing to keep people safe, get more from technology investments and make better use of public money.
Public and stakeholder engagement activity to support the delivery of the Police and Crime Plan and in support of the Commissioner's statutory duties - 2019-20	May-19	Approved funding of <b>£99,810</b> for public and stakeholder engagement activity to support the delivery of the Police and Crime Plan and in support of the Commissioner's statutory duties – 2019-20.
<b>INVESTMENT in POLICING:</b> Transport vehicle replacement programme - Contribution from revenue to capital budgets	May-19	Approved a contribution of <b>£300,000</b> from the existing Transport revenue budget to increase the Capital Vehicle Replacement Programme budget for 2019-20 due to the replacement of high value vehicles in 2019-20 (e.g. Sprinter vans) and increases in vehicle unit prices.
Reserves drawdown 2019-20 - Joint Audit Committee and ICT support	May-19	Approved a drawdown from the transformation reserve of: <b>£14,000</b> to meet the costs of the members' allowances and expenses for attending meetings of the Joint Audit Committee; and <b>£58,000</b> for IT provision, for the 2019-20 financial year.
<b>INVESTMENT in POLICING:</b> Crime prevention initiatives for rural policing	May-19	Approved funding of <b>£15,667</b> towards crime prevention initiatives for rural policing: Purchase of thermal imaging machines and a dot peen property marking machine; Rural Mounted Patrol team uniform; Dog Watch scheme.
Treasury Management Strategy and Investment Strategy 2019/20 to 2021/22	May-19	Approved the Treasury Management Strategy and Investment Strategy 2019-20 to 2021-22.

# Police and Crime Plan | Decisions



## Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
Approval of Hampshire Constabulary and Office of Police and Crime Commissioner Procurement Strategy and Action Plan	May-19	<p>Approved the new Office of the Police and Crime Commissioner (OPCC) and Hampshire Constabulary (HC) Procurement Strategy and Action Plan.</p> <p>The strategy outlines the ambition and direction of travel for Procurement over the next few years in providing an innovative Procurement and Commercial service which adds value and supports the Police and Crime Commissioner in the achievement of the aims of the Police and Crime Plan and the Chief Constable in meeting the operational ‘purpose’ and 6 key areas of focus in order to meet the needs of the citizens of Hampshire.</p>
<p>Page 24</p> <p>Hampshire Search &amp; Rescue Dogs - shortfall funds and safety equipment for Incident Support Vehicle</p>	Apr-19	<p>Approved funding of <b>£6,401</b> as a contribution towards the purchase of safety equipment for an Incident Support Vehicle for Hampshire Search &amp; Rescue Dogs who provide nationally qualified search dog teams to support the police when looking for vulnerable, missing people in Hampshire</p>
<p><b>INVESTMENT in POLICING:</b> Section 22A Collaboration Agreement relating to South Eastern Regional Integrated Policing</p>	Apr-19	<p>Approved a Collaboration Agreement relating to South Eastern Regional Integrated Policing.</p> <p>The Agreement establishes a governance structure to oversee the delivery of national and regional programmes by the forces, with a focus on building on the success of other collaboration programmes between the parties to ameliorate the impact of reduced budgets, meet imposed savings targets and enhance operational effectiveness and efficiency, thereby also supporting priorities within the Commissioner’s Police and Crime Plan.</p>
<p>Change to the support offered to victims of low level and minor crimes or anti-social behaviour - Revision to Community Remedy document</p>	Apr-19	<p>Approved a revised Community Remedy document which reflects changes to the support offered to victims of low level and minor crimes or anti-social behaviour.</p> <p>It will improve the support offered to victims, by enriching the current options available to them and providing victims with a say in the way offenders are dealt with when they commit low level and minor crimes or anti-social behaviour (ASB).</p>



# Police and Crime Plan | Decisions



## Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
Amendment to the Scheme of Delegation and Consent to reflect a change in the staffing structure	Apr-19	Approved an amendment to the Scheme of Delegation and Consent to reflect a change in the staffing structure.
Amendment to the Scheme of Delegation and Consent	Apr-19	Approved an amendment to the Authorisations CE2 and CE10 of the Commissioner's Scheme of Delegation and Consent.
Scientific Services - Estate uplift to deliver compliance against ISO 17020 and 17025 Forensic Standards	Apr-19	Approved funding to invest in estate work required to deliver compliance against ISO17020 and 17025 Forensic Standards.
Estate security - Electronic infrastructure changes	Apr-19	Approved funding to invest in estate security infrastructure changes, refreshing the custodial security system and replacing the estate wide access control system. Within this scope, there will also be a 5 year support and maintenance contract with the installers to support the system and field hardware.

This page is intentionally left blank

## HAMPSHIRE POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	5 July 2019
<b>Title:</b>	Appointments Report
<b>Contact:</b>	Democratic Services Officer to the Panel
<b>Email:</b>	<a href="mailto:members.services@hants.gov.uk">members.services@hants.gov.uk</a>

#### 1. Executive Summary

- 1.1 The purpose of this report is to set out how Hampshire Police and Crime Panel (PCP) is meeting the balanced appointment objective in its Membership for the 2019/20 municipal year.

#### 2. Background

- 2.1. The PCP Arrangements set out that the Panel must secure that (as far as reasonably practicable) the "balanced appointment objective" is met. The balanced appointment objective is the objective that local authority members of the Panel (when taken together) represent all parts of the police area as well as the political make-up of the local authorities in the police area (when taken together); and have the skills, knowledge and experience necessary for the Panel to discharge its functions effectively
- 2.2. The Panel's Rules of Procedure state that the Panel "must appoint two co-opted members who may not be members of the local authorities in the Hampshire police area. Appointments will usually be for a four-year term (and subject to the terms of the Panel Arrangements on continuation in office), coterminous with that of the PCC". At its meeting on 7 October the Panel resolved to appoint Mr Michael Coombes and Mr Bob Purkiss MBE to the two independent co-opted member roles on the Hampshire Police and Crime Panel. These appointments will cease with effect of July 2020, and recruitment for the roles will commence in spring 2020.
- 2.3. The Panel's Rules of Procedure state that the Panel may resolve, with the Secretary of State's agreement, to appoint up to three additional co-opted members, who may be members of the local authorities in the Hampshire police area. Appointments will usually be for a four-year term (and subject to the terms of the Panel Arrangements on continuation in office), coterminous with that of the PCC, in line with Rule 21 paragraph (1). The Panel must, from time to time, decide whether the Panel's exercise of this power would enable the balanced appointment objective to be, or would contribute to that objective being, met or more effectively met, and if the Panel decides that the exercise of the power would do so, must exercise that power accordingly. At its meeting on 29 June 2012, the panel resolved to have three additional local

authority co-opted Members, to allow it to meet, or more effectively meet the balance appointment objective.

### 3. Panel Membership

3.1. A table outlining the political make-up of the local authorities in the police area is attached as Appendix one. In order to meet the balanced appointment objective, the data in appendix one surmises that the political balance of the PCP for the 2019/20 should, as far as is reasonable practical be:

*Table 1*

	Con	Lib Dem	Lab	Sub Total	UKIP	Green	CCH	Ind	Vacancies	TOTAL number of seats
<b>Proportionality %</b>	56.46%	25.41%	11.29%	93.16%	0.45%	0.15%	1.78%	4.46%	0.00%	100.00%
<b>Therefore of the 15 seats (to 2 decimal points)</b>	8.47	3.81	1.69	13.97	0.07	0.02	0.27	0.67	0.00	15.00
<b>Rounded up/down</b>	8	4	2	14	0	0	0	1	0	1
<b>Therefore of the 18 seats (to 2 decimal points)</b>	10.16	4.57	2.03	16.77	0.08	0.03	0.32	0.80	0.00	18.00
<b>Rounded up/down</b>	10	5	2	17	0	0	0	1	0	1.00

N.B Independents have not formed a group across Hampshire and the Isle of Wight, so therefore are not able to claim seat on PCP

3.2. Following notification of appointments to the Panel for the 2019/20 municipal year, from each of the local district, borough, unitary authorities across the Hampshire Policing Area, along with Hampshire County Council the Membership of the PCP is:

*Table 2*

Name	Representing	Political Party (If appropriate):
Councillor Simon Bound	Basingstoke and Deane Borough Council	Conservative
Councillor Trevor Cartwright MBE	Fareham Borough Council	Conservative
Councillor Steve Clarke	New Forest District Council	Conservative
Councillor Tonia Craig	Eastleigh Borough Council	Liberal Democrat
Councillor Lisa Griffiths	Winchester City Council	Conservative
Councillor Gary Hughes	Havant Borough Council	Conservative
Councillor Lee Hunt	Portsmouth City Council	Liberal Democrat
Councillor Phillip Lashbrook	Test Valley Borough Council	Conservative

Councillor Ken Muschamp	Rushmoor Borough Council	Conservative
Councillor Russell Oppenheimer	East Hampshire District Council	Conservative
Councillor Martin Pepper	Gosport Borough Council	Liberal Democrat
Councillor James Radley	Hart District Council	The Community Campaign (Hart)
Councillor Dave Shields	Southampton City Council	Labour
Councillor David Stewart	Isle of Wight Council	Conservative
Councillor Jan Warwick	Hampshire County Council	Conservative
Councillor Brian Laming	Local Authority Co-opted Member	Liberal Democrat
Councillor Frank Rust	Local Authority Co-opted Member	Labour
Councillor Lynne Stagg	Local Authority Co-opted Member	Liberal Democrat
Michael Coombes	Independent Co-opted Member	NA
Bob Purkiss MBE	Independent Co-opted Member	NA

3.3. Table 3 demonstrates that the Membership for the 2019/20 Municipal year, as laid out within Table 2, is politically proportionate for the purposes of the balanced appointment objective.

*Table 3*

	Con	Lib Dem	Lab	Other
Proportional appointment (18 seats):	10	5	2	1
Currently appointed (18 seats):	10	5	2	1

#### 4. Recommendations

- 4.1. That the Panel notes its Membership for the 2019/20 municipal year, as laid out in Table 2 of this report.
- 4.2. That the Panel notes the Panel Membership is, at the current time, politically proportionate for the purpose of the balanced appointment objective as outlined in Table 3.

#### Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Rules of Procedure of the Hampshire Police and Crime Panel	<a href="http://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelRulesofProcedure.pdf">http://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelRulesofProcedure.pdf</a>
The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012	<a href="http://www.legislation.gov.uk/uksi/2012/1433/pdfs/uksi_20121433_en.pdf">http://www.legislation.gov.uk/uksi/2012/1433/pdfs/uksi_20121433_en.pdf</a>

## Appendix One

POLICE & CRIME PANEL PROPORTIONALITY 2019/20										
Authority	Con	Lib Dem	Lab	Sub Total	UKIP	Green	CCH	Ind	Vacancies	TOTAL number of seats
Basingstoke & Deane	31	7	21	59				1		60
East Hampshire	32	7	2	41				2		43
Eastleigh	2	34	0	36				3		39
Fareham	24	5	0	29	1			1		31
Gosport	18	14	2	34						34
Hampshire County	56	19	2	77			1			78
Hart	11	10	0	21			11	1		33
Havant	33	1	2	36	2					38
Isle of Wight	25	2	1	28		1		11		40
New Forest	46	13	0	59				1		60
Portsmouth	16	18	6	40				2		42
Rushmoor	26	2	11	39						39
Southampton	18	0	29	47				1		48
Test Valley	24	12	0	36				7		43
Winchester	18	27	0	45						45
TOTAL	380	171	76	627	3	1	12	30	0	673
	Con	Lib Dem	Lab	Sub Total	UKIP	Green	CCH	Ind	Vacancies	TOTAL number of seats
Proportionality %	56.46%	25.41%	11.29%	93.16%	0.45%	0.15%	1.78%	4.46%	0.00%	100.00%
Therefore of the 15 seats (to 2 decimal points)	8.47	3.81	1.69	13.97	0.07	0.02	0.27	0.67	0.00	15.00
Rounded up/down	8	4	2	14	0	0	0	1	0	1
Therefore of the 18 seats (to 2 decimal points)	10.16	4.57	2.03	16.77	0.08	0.03	0.32	0.80	0.00	18.00
Rounded up/down	10	5	2	17	0	0	0	1	0	1.00

This page is intentionally left blank



## HAMPSHIRE POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	5 July 2019
<b>Title:</b>	Membership of Sub-Committee and Working Groups
<b>Contact:</b>	Democratic Services Officer to the Panel
<b>Email:</b>	<a href="mailto:members.services@hants.gov.uk">members.services@hants.gov.uk</a>

#### 1. Executive Summary

- 1.1 The purpose of this paper is to set out the proposed membership of the working groups and sub-committee that operate under the Hampshire Police and Crime Panel (PCP).

#### 2. Sub-Committee and Working Groups

##### Complaints Sub-Committee

- 2.1 The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire (PCC), and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the IOPC.
- 2.2 At its meeting on 19 October 2012, the PCP agreed that all complaints received should be considered by a Complaints Sub-Committee. The terms of reference for this Sub-Committee are attached as Appendix One.
- 2.3 This Sub-Committee meets on an ad hoc basis. In the previous year, the Sub-Committee has met twice.
- 2.4 The Sub-Committee is appointed on a politically proportionate basis and made up of five members. Membership shall include one of the PCP's two independent co-opted Members, who shall be appointed Chairman.
- 2.5 It is suggested that, as in previous years, the Chairman of the Panel will not be a member of this Sub-Committee. The chairman's role in the complaint process will be to review outcomes and the protocol on an annual basis with the Chairman of the Sub-Committee. This will enable the Chair to be independent of the process should an issue relating to the handling or outcome of a complaint arise.

##### Police and Crime Plan Working Group

- 2.6 The PCP set up the Police and Crime Plan working group following the election of the Police and Crime Commissioner in May 2016, in order to review the draft Police and Crime Plan. It has remained active since this time for the purpose of monitoring the implementation plan and drafting and

leading the work-programme for proactive scrutiny sessions. The terms of reference for this working group is attached as Appendix 2.

- 2.7 The Police and Crime Plan working group has met four times in the last year, and these meetings are scheduled in advance.
- 2.8 It is recommended that the membership of this working group remain at five members.

#### Finance Working Group

- 2.9 The PCP set up the Finance working group in 2012/13 in order to scrutinise the proposed budget and related financial papers prior to the PCP's review of the proposed precept. Since this time, it has continued to meet in order to review information in advance of the annual scrutiny of the proposed precept. The terms of reference for this working group is attached as Appendix 3.
- 2.10 The Finance working group has met five times in the last year, and these meetings are scheduled in advance as much as possible.
- 2.11 It is recommended that the membership of this working group remain at five members.

#### Proactive Scrutiny Task and Finish Group

- 2.12 The PCP set up the Proactive scrutiny task and finish group in July 2018 to take a lead on the PCP's proactive scrutiny considering how the Commissioner is Enabling Effective and Efficient Policing.
- 2.13 The terms of reference for this working group, as agreed on 6 July 2019, is attached as Appendix 4. The timescales outlined under section 5 of the report were extended to July 2019 and October 2019, respectively, to support the necessary development of this scrutiny work.
- 2.14 The Proactive Scrutiny task and finish group has met six times in the last year, and these meetings are scheduled on a six-weekly basis.
- 2.15 It is recommended that the membership of this working group remain as current, as the work of this task and finish group is anticipated to conclude in October 2019.

### **3 Recommendations**

- 3.1 That the Panel agree the final membership of the Complaints Sub-Committee, Police and Crime Plan working group, Finance working group and Proactive Scrutiny task and finish group for the 2019/20 municipal year.**

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

<u>Document</u>	<u>Location</u>
N/A	N/A



## **COMPLAINTS SUB-COMMITTEE**

### **TERMS OF REFERENCE**

#### **1. Role and Purpose of the Complaints Sub-Committee**

The Complaints Sub-Committee is a permanent sub-committee of the Hampshire Police and Crime Panel (PCP), with membership agreed annually at the Panel's Annual Meeting.

The PCP is responsible for handling complaints made against the Police and Crime Commissioner (PCC) or the Deputy Police and Crime Commissioner (DPCC) (should one be appointed). The Complaints Sub-Committee's purpose is to review and determine all complaints made against the PCC and DPCC in line with the Panel's 'complaints protocol'.

#### **2. Scope of the Complaints Sub-Committee**

*Objectives:*

1. To review and determine any complaint received against the PCC or DPCC in line with the Panel's 'complaints protocol', which makes allegations of a breach of the PCC's code of conduct. In discharging their duties the Complaints Sub-Committee shall have regard to:

- The Code of Conduct of the PCC/DPCC;
- Whether the complaint discloses a specific conduct failure on the part of the PCC/DPCC, identifiable within the Code of Conduct of the PCC/DPCC, or whether it relates to operational matters of the constabulary, and operational policing matters in which the PCC has no authority;
- The remedies available to it;
- All other relevant considerations.

In undertaking their responsibilities, the sub-committee will consider how any action plan or recommendation made following determination of a complaint will seek to resolve a complaint, and support the PCC in avoiding future complaints of a similar nature.

### *Exclusions:*

The sub-committee will only consider complaints which appear to be qualifying complaints within the meaning of section 31(1)(a) of the Police Reform and Social Responsibility Act 2011.

In accordance with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 and any amending legislation, the Complaints Sub-Committee may not conduct an investigation. The Complaints Sub-Committee may exercise its delegated powers to require the person complained against to provide information or documents or attend before it to answer questions or give evidence, as this will not be regarded as an investigation. However, any other step intended to gather information about the complaint, other than inviting the comments of the complainant and the person complained against, will be likely to amount to investigation.

If, at any stage, the IOPC informs the PCP that they require the complaint to be referred to them, the sub-committee will do so on behalf of the PCP. If matters come to light during the resolution process which indicates the commission of a criminal offence, the complaint must be referred to the IOPC by the sub-committee as a potential 'serious complaint' and any resolution process suspended.

### **3. Method**

The sub committee meet on an ad-hoc basis in response to complaints activity, in accordance with the 'complaints protocol'.

As a Sub-Committee of the Panel access to information rules for the public will apply to these meetings. Circulation of Agenda's and minutes will be in accordance with Rule 4 of the Panel's Rule of Proceedings.

It is anticipated that, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public will be excluded for the consideration and determination of the complaint/s, at any meeting, on the grounds that the reports(s) contain or there may otherwise be disclosed information which is defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972, where the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

At any stage, members of the sub-committee or their supporting officers may seek legal advice from the Panel's legal adviser.

#### **4. Membership**

The Membership of the Sub-Committee is determined during the Annual Meeting of the Panel

The sub-committee shall be appointed on a politically proportionate basis and made up of five members. Membership shall include one of the PCP's two independent co-opted Members, who shall be appointed Chairman.

If during any meeting of the Sub-Committee, the Chair after counting the number of members present declares that there is not a quorum<sup>1</sup> present the meeting shall stand adjourned. The consideration of any business not transacted shall be adjourned to a time fixed by the Chair.

#### **5. Outcomes**

The Complaints Sub-Committee will provide an annual report to the AGM of the PCP, held in public, setting out complaints activity during the previous 12 calendar months.

### **Annexe**

#### **Background**

The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire, and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the Independent Police Complaints Commission. In 2012, the PCP agreed that all complaints received should be considered by a Complaints Sub-Committee, in accordance with its agreed 'Complaints protocol'.

Further information can be found online:

<http://www3.hants.gov.uk/hampshire-pcp/pcc-complaints.htm>

---

<sup>1</sup> The Quorum for meetings of the Sub-Committee is three Members, in accordance with the Local Government Act 1972.



## POLICE AND CRIME PLAN WORKING GROUP

### TERMS OF REFERENCE

#### 1. Role and Purpose of the Police and Crime Plan Working Group

The Police and Crime Plan Working Group is a permanent working group of the Hampshire Police and Crime PCP (PCP), with membership agreed annually at the PCP's Annual Meeting.

The Police and Crime Plan Working Group's purpose is to take a lead on the PCP's proactive scrutiny work programme as well as supporting the PCP in their statutory responsibility to contribute to the development of the Police and Crime Commissioner's (PCC) police and crime plan.

#### 2. Scope of the Police and Crime Plan Working Group

*Objectives:*

2. *To take a lead in the PCP's scrutiny of delivery against the police and crime plan. Key activities include:*
  - a. Reviewing the draft police and crime plan, ahead of its scrutiny by the full PCP. Through this activity Members of the working group will make recommendations to the PCC.
  - b. Reviewing any subsequent updates to the police and crime plan as required.
  - c. *Reviewing and scrutinising quarterly performance data, provided by the OPCC, outlining delivery against the objectives of the police and crime plan. Through this review the working group should identify key points of interest and/or concern to be brought forth to the full Panel meeting.*
3. To take a lead on the PCP's proactive scrutiny work programme. Key activities include:
  - Making recommendation to the full PCP upon themes for the proactive scrutiny reviews
  - Drafting the scope for proactive scrutiny sessions, including the identification of written witnesses to approach for written and oral evidence, and lines of enquiry for the review.

- Reviewing written evidence received, and identifying lines of enquiry for and oral witnesses to invite to the public evidence sessions.
- Leading the drafting of scrutiny reports prior to full PCP approval, including the identification of conclusion and recommendation areas.
- Reviewing the PCC's response to the recommendations of the PCP's scrutiny reports and monitoring progress against the recommendations made.

In undertaking their responsibilities, the working group will consider how outcomes from scrutiny reviews can support the PCC in the delivery of the police and crime plan and inform and enhance the approach to tackling crime and improving community safety across Hampshire and the Isle of Wight.

*Exclusions:*

The working group will only consider matters which relate to the role and duties of the PCC, and not those which specifically regard operational policing or the responsibility of other statutory bodies.

### **3. Method**

The working group will meet a minimum of four times per year, with additional meetings scheduled in advance as required to support the review of the police and crime plan or the needs of the scrutiny programme. The four scheduled meetings will take place approximately six weeks before date of the full PCP meetings. As a working group of the Panel, meetings will not usually be held in public, and access to information rules for the public will not apply to these meetings.

The working group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the working group requires further information in order to enhance the efficiency of the proactive scrutiny work programme, such information will be requested.

Additionally members of this working group will usually represent the PCP at conferences hosted by the Office of the Police and Crime Commissioner for Hampshire (OPCC) and other organisations which focus upon on the thematic scrutiny topics being reviewed and considered by the PCP.



#### **4. Membership**

Membership for the year is determined during the Annual Meeting, where Members can volunteer for nomination to the working group, with the final membership agreed by the full PCP.

The working group shall be made up five members. All members of the PCP are eligible for membership and the working group should, where possible, seek to be a cross party group.

The working group may request additional members of the PCP to contribute to the activities of the working group as they find advantageous in the course of their considerations. The working group may also invite representatives of the OPCC or other expert advisers to attend meetings in order to provide advice, but these members will not be full members of the working group.

#### **5. Outcomes**

The working group will provide reports and updates, including outlining any recommendations, to the formal meetings of the Panel.

## **Annexe**

### **Background**

The Police and Crime Plan Working Group was set up on 2012 in order to review the draft Police and Crime Plan prior to the PCP's scrutiny of it in March 2013.

The PCP agreed at their January 2014 meeting to build on the 'statutory functions' by moving to a fuller work-programme focusing on core elements of the PCC's Police and Crime Plan. This included an agreement to:

- Hold two sessions at each meeting, with the morning session agenda items relating to the PCP's statutory functions and the afternoon session hosting a proactive scrutiny evidence gathering session.
- Hold additional meetings of the Police and Crime Plan working group in order to set the agenda for the afternoon sessions of the PCP, which would be based on the priorities of the Police and Crime Plan.
- Plan scrutiny sessions in advance so that information can be invited from the PCC, key partner stakeholders, and the public (written and oral evidence as specified by the members) in a timely fashion.
- Report to the PCC conclusions and recommendations outlining the PCP's findings following their scrutiny session.

The Plan Working Group has remained active since this time for the purpose of monitoring the implementation plan and through this to set themes for the proactive scrutiny and lead on the work in this area on behalf of the PCP.

Further information can be found online:

<http://www3.hants.gov.uk/hampshire-pcp/pcc-proactivescrutiny.htm>



**FINANCE WORKING GROUP**

**TERMS OF REFERENCE**

**1. Role and Purpose of the Finance Working Group**

The Finance Working Group is a permanent working group of the Hampshire Police and Crime PCP (PCP), with membership agreed annually at the PCP's Annual Meeting.

The Finance Working Group's purpose is to take a lead on and support the PCP in their statutory responsibility to review the Police and Crime Commissioner's (PCC) annually proposed precept.

**2. Scope of the Finance Working Group**

*Objectives:*

To review and interrogate the supporting information (including the budget and related financial papers) prepared by the PCC in advance of consideration by the PCP to support the PCC's precept. Through this activity Members of the working group will review the position leading into precept setting and agree the information to be presented to the full Panel to support their scrutiny, and to better enable the Panel to prepare a report to the PCC on that proposed precept.

In undertaking their responsibilities, the working group will consider how outcomes from their work will help to support the PCP to enable them to comply with their duty under schedule 5 of the Police Reform and Social Responsibility Act 2011, to deliver effective financial scrutiny of the PCC and reach an informed decision when considering the proposed precept, and issuing its report.

**3. Method**

The working group will meet a minimum of two times per year, with additional meetings scheduled in advance as required to support the review of the PCC's proposed precept. Meetings are scheduled in advance of the meeting of the full Panel in January each year, when the PCP will consider the PCC's proposed precept, and following notification

from the Office of the Police and Crime Commissioner (OPCC) that the draft budget and related financial papers are available for review. As a working group of the Panel, meetings will not usually be held in public, and access to information rules for the public will not apply to these meetings.

The working group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the working group requires further information in order to enhance the efficiency of their financial scrutiny such information will be requested.

Additionally, members of the finance working group or their supporting officers may seek advice from Hampshire County Council's finance officers, as the present administrative authority for the PCP.

#### **4. Membership**

Membership for the year is determined during the Annual Meeting, where Members can volunteer for nomination to the working group, with the final membership agreed by the full PCP.

The working group shall be made up five members. All members of the PCP are eligible for membership and the working group should, where possible, seek to be a cross party group.

The working group will co-opt any additional members as they may find advantageous in the course of their considerations. The working group may also invite representatives of the OPCC or other expert advisers to attend meetings in order to provide advice, but these members will not be full members of the working group.

#### **5. Outcomes**

The working group will deliver a briefing to the full Panel meetings, held in public, ahead of their scrutiny of the PCP's proposed precept.



**ENABLING EFFECTIVE AND EFFICIENT POLICING - PROACTIVE SCRUTINY  
TASK AND FINISH GROUP**

**TERMS OF REFERENCE**

**2. Role and Purpose of the Group**

The Proactive Scrutiny Task and Finish Group was established to take a lead on the PCP's proactive scrutiny considering how the Commissioner is Enabling Effective and Efficient Policing.

**2. Scope of the Task and Finish Group**

*Objectives:*

**4. To take a lead in the PCP's Enabling effective and efficient policing scrutiny. Key activities include:**

- Finalising the scope for proactive scrutiny session, including the identification of stakeholders to approach for evidence, and lines of enquiry for the review.
- Meeting with stakeholders to gather evidence for the scrutiny
- Reviewing evidence received, and compiling a report/presentation back to the Panel
- Identifying lines of enquiry to be asked of the Commissioner

In undertaking their responsibilities, the group will consider how outcomes from this review can support and better enable the Commissioner to support and hold to account the Chief Constable for delivery of the operational effectiveness of Hampshire Constabulary.

*Exclusions:*

The group will only consider matters which relate to the role and duties of the PCC, and not those which specifically regard operational policing or the responsibility of other statutory bodies.

### **3. Method**

As a task and finish group of the Panel, meetings will not usually be held in public, and access to information rules for the public will not apply to these meetings.

The group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the group requires further information in order to enhance the efficiency of the proactive scrutiny work programme, such information will be requested.

### **4. Membership**

Membership for the group was determined at the July 2018 meeting of the Panel, where Members volunteered for nomination to the group, with the final membership agreed by the full PCP.

The group shall be made up of a non restricted number of members. All members of the PCP are eligible for membership and the group should, where possible, seek to be a cross party group.

The group may request additional members of the PCP to contribute to the activities of the group as they find advantageous in the course of their considerations. The group may also invite representatives of the OPCC or other expert advisers to attend meetings in order to provide advice, but these members will not be full members of the group.

### **5. Outcomes**

The group will provide a summary report to the Full Panel in January 2019, outlining the evidence received and will present the Panel with drafted lines of enquiry to be asked of the Commissioner. Following this meeting the group will then consider all evidence received and draft recommendations to the Commissioner which will be presented for formal agreement by the full Panel at the meeting of the full Panel on 26 April 2019.

## **Annexe**

### **Background**

At their meeting on 6 July 2018, the Hampshire Police and Crime Panel determined that, in order to support the delivery of their proactive scrutiny looking at Enabling Effective and Efficient Operational Policing, a task and finish group would be formed. This consideration was made following recognition that this scrutiny would be a significant piece of work and would require Members to meet with stakeholders from across the Hampshire Policing Area.

This page is intentionally left blank



## HAMPSHIRE POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	5 July 2019
<b>Title:</b>	Annual Complaints Report
<b>Contact:</b>	Democratic Services Officer to the Panel
<b>Email:</b>	<a href="mailto:pcp.complaints@hants.gov.uk">pcp.complaints@hants.gov.uk</a>

#### 1. Executive Summary

- 1.1 This purpose of this report is to provide the Hampshire Police and Crime Panel (PCP) with an overview of the work undertaken by the PCP's Complaints Sub-Committee over the previous 12 calendar months.

#### 2. Contextual Information

- 2.1 The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire (PCC), and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the IOPC.
- 2.2 The PCP is also required to forward any 'serious' complaint it receives against the PCC to the IOPC. The definition of a 'serious' complaint is 'a qualifying complaint made about conduct which constitutes or involves, or appears to constitute or involve, the commission of a criminal offence'<sup>1</sup>.
- 2.3 At its meeting on 19 October 2012, the PCP agreed protocols for how it would handle such complaints. This included the delegation of the initial stages of the complaints handling system to the Chief Executive of the Office of the Police and Crime Commissioner for Hampshire. Should the delegated officer determine that a complaint received should be considered by the PCP's Complaints Sub-Committee, it will be recorded as such and referred to the Panel scrutiny officer.

---

<sup>1</sup> As per paragraph 2(6) of Schedule 7 to the Police Reform and Social Responsibility Act 2011

- 2.4 The complaints protocol is normally reviewed annually to determine if any amendments need to be made. The current version was revised and agreed at the 5 October 2019 meeting.
- 2.5 The complaints procedure is displayed on the PCP's web pages, and can be found below:  
<http://www3.hants.gov.uk/hampshire-pcp/pcc-complaints.htm>
- 2.6 Each complaint recorded will be subject to an 'informal resolution' process, described in the complaints procedure. Prior to undertaking this, the Complaints Sub-Committee has the opportunity to 'dis-apply' the informal resolution process, should the complaint fall into a number of categories outlined in legislation.

### 3. Complaints Sub-Committee

3.1 The Membership of the Complaints Sub-Committee is as follows:

- Councillor Lisa Griffiths
- Councillor Ken Muschamp
- Bob Purkiss MBE (Chair)
- Councillor Frank Rust
- Councillor Jan Warwick

3.2 The Sub-Committee receives legal advice from Portsmouth City Council.

### 4. Complaints Activity – June 2018 to June 2019

#### *Potential Complaints against the PCC*

4.1 Six potential complaints were received by the delegated officer between 23 June 2018 and 22 June 2019 (see *Table 1*).

4.2 This was broadly in line with the previous 12 months (June 2017 - June 2018), when six potential complaints were received.

<b>Complaints Received – Delegated Officer</b>	<b>No. of Complaints</b>
Potential complaints received	6
- Not recorded as a complaint against the PCC	3
- Recorded as a complaint against the PCC	2
- Recorded as a potential 'serious' complaint against the PCC	1

*Table 1*

### *Meetings of the Complaints Sub-Committee*

4.3 The Complaints Sub-Committee met on two occasions, during the last 12 months. During one of those meetings two separate complaints were determined under the informal resolution procedure and a third previously reviewed complaint was reconsidered, at the request of the complainant. The other meeting was held to review the Sub-Committee's governance documents. Further details of the dates and papers for these meetings can be viewed online  
<http://democracy.hants.gov.uk/ieListMeetings.aspx?Committeeld=671>

### *Outcomes of the Complaints Sub-Committee meetings*

- 4.3 At the time of writing:
- One complaint was on-going.
  - One complaint had been referred to the IOPC.
  - Two complaints had been informally resolved without action. For one of these complaints, however, the Sub-Committee made recommendations to the Commissioner (which did not require an action plan).
  - The unreasonable complaint policy had not been applied once during the period June 2017 - June 2018 (see Table 2)

<b>Complaints Conclusions</b>	<b>Number of Complaints</b>
Informal resolution process dis-applied	0
Referred to the IOPC	1
Resolved prior to consideration	0
Informally resolved without action	2
Informally resolved with action plan	0
Unreasonable complainant policy applied	1
Complaint still ongoing	1
Complaint withdrawn by complainant	0

*Table 2*

## **5 Recommendations**

5.1 That the annual complaints report is noted.

## Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Procedure for dealing with complaints against the Police and Crime Commissioner (Last updated October 2018)	<a href="http://documents.hants.gov.uk/partnerships/hampshire-pcp/PCP-ProtocolfortheInformalComplaintsProcedure.pdf">http://documents.hants.gov.uk/partnerships/hampshire-pcp/PCP-ProtocolfortheInformalComplaintsProcedure.pdf</a>

# Police and Crime Plan Scrutiny – Supporting Effective and Efficient Operational Policing

---

HAMPSHIRE POLICE AND CRIME PANEL

# Scope of the Scrutiny

---

Following public consultation, the Police and Crime Commissioner (PCC) launched his Police and Crime Plan in December 2016, within which he set out his key priorities for delivery to 2021. Within the Plan the Commissioner identified 'Enabling effective and efficient operational policing' as one of the four key pillars that would be given priority within his plan and support the delivery of his overall mission.

During the Panel's meeting in January 2018, to consider the PCC's proposed precept, recommendations were made to the PCC, by the Police and Crime Panel (PCP), regarding the allocation of funds to operational policing. Additionally, the Panel noted a March 2018 survey by the Hampshire Police Federation reported that 98%\* of those who responded did not have confidence in the Commissioner.

Reflecting the priority the Commissioner has placed upon operationally efficient policing throughout his Plan, the Panel felt that this would be a timely and proactive opportunity to undertake a review of this topic.

\* 1,551 members responded, which represented 56% of the Hampshire Police Federation membership

# Methodology

## Defining a Scope

- The Panel agreed and defined a scope for the scrutiny, outlining the key questions to be asked and identifying which organisations would be approached for evidence.
- In defining the scope, the Panel appointed a Task and Finish Group to lead on this scrutiny

## Seeking Evidence

- The Panel wrote to witness organisations inviting them to share their views on the key questions asked by the Panel.
- Views could be shared either through an online survey or in writing. Additionally a number of key organisations have been invited to meet with Members of the Task and Finish Group to share and discuss their views.
- To date the Panel have approached 36 organisations for evidence with 13 making a contribution to the scrutiny and several further to do so before the end of July.

## Presentation

- July 2019 Meeting – a summarised presentation to the Panel on the process followed and progress of the scrutiny to date

## Analysis

- The Task and Finish Group will consider the evidence received and draw proposed findings of the scrutiny review and recommendations to the Commissioner, to be agreed by the full Panel at the October 2019 Meeting.

## PCC's response

- Once agreed by the Panel, the recommendations will be sent to the Commissioner for his consideration and response to the January 2020 meeting of the Panel.

# Findings

---

The evidence received to our review will be broadly grouped under the following headings:

- Page 56
- Enabling effective and efficient operational policing
  - Commissioning and supporting areas beyond policing
  - Strengthening Partnerships
  - Engagement and Communication



Enabling  
effective and  
efficient  
operational  
policing

Page 57

The evidence already received has drawn many examples demonstrating how the PCC and his team have sought to deliver against this pledge through:

- Respecting operational independence and holding the Chief Constable to account
- Providing new technology
- Enhancing the Police Estate
- Supporting Police staff wellbeing
- Delivering funding for operational policing

Through funding and enhancing services and approaches in areas beyond policing the Commissioner and his team can have an impact on reducing policing demand and supporting the operational ability of the force. Such areas include:

- Reducing re-offending
- Supporting victims
- Youth engagement
- Out of court disposals and offender rehabilitation

One of the most important elements of the role of any PCC is to bring together partners to focus on reducing crime and policing demand, whilst promoting public safety. This is demonstrated through:

- Representation on key partnership meetings
- Creating partnership working opportunities
- Regional and national collaboration

Within his Police and Crime Plan the Commissioner outlined his first and overarching concern as “being visible, accessible and accountable to the people I represent ensuring their concerns are heard and addressed”.

In order to achieve his strategic aim to “Enable effective and efficient operational policing” evidence has also been sought to understand how the PCC and his team are engaging key stakeholders and those organisations delivering and supporting operational policing.

# Next Steps

---

Following this meeting:

- June-July: We will continue to meet with the remaining organisations who have agreed to provide evidence to this review
- August-September: The task and finish group will consider the evidence received and draw proposed findings of the scrutiny review and recommendations to the Commissioner, to be agreed by the full Panel at the October Meeting.
- October: Once agreed by the Panel, the recommendations will be sent to the Commissioner for his consideration and response to the January 2020 meeting of the Panel.

This page is intentionally left blank

## HAMPSHIRE POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	5 April 2019
<b>Title:</b>	Work Programme
<b>Contact:</b>	Democratic Services Officer to the Panel
<b>Email</b>	<a href="mailto:members.services@hants.gov.uk">members.services@hants.gov.uk</a>

#### **1. Executive Summary**

1.1. The purpose of this paper is to set out the work programme for the Panel.

#### **2. Legislative Context**

2.1. It is for the Panel to determine its number of meetings. It is anticipated that the Panel will require a minimum of four ordinary meetings in public in each municipal year to carry out its functions.

2.2. In addition to the scheduled ordinary meetings, additional meetings may be called from time to time, in accordance with the Panel's Rules of Procedure (see Rule 1).

2.3. The Panel may also be required to hold additional meetings should the Commissioner wish to appoint to specific posts within their staff, or should a non-serious complaint be made against the Commissioner which requires the full Panel to consider it.

#### **3. Recommendations**

**3.1 That the work programme, subject to any recommendations made at the meeting, is agreed.**

WORK PROGRAMME – POLICE AND CRIME PANEL

Appendix One

Item	Issue	Item Lead	Status and Outcomes	5 July 2019	4 October 2019	31 January 2020	13 March 2020
<b>SCRUTINY ITEMS</b>							
<b>Precept</b>	To consider and take a decision on the PCC's proposed precept	<b>OPCC</b>	To be considered January 2020			<b>X</b>	
<b>OVERVIEW ITEMS</b>							
<b>Annual Report</b>	To receive the annual report of the PCC for the previous year	<b>OPCC</b>	Annual report to be received October 2019		<b>X</b>		
<b>Annual Report</b>	To provide an overview of the PCPs work for the previous year.	<b>PCP</b>	Annual report to be considered October 201		<b>X</b>		



Item	Issue	Item Lead	Status and Outcomes	5 July 2019	4 October 2019	31 January 2020	13 March 2020
<b>PCP Grant Budget</b>	To agree the proposed budget for the next financial year, and to review the previous years spend	<b>PCP</b>	Budget for 2019/20 to be agreed October 2019		<b>X</b>		
<b>ONGOING ITEMS OF INTEREST</b>							
<b>Collaboration</b>	To work with other PCPs in the South to understand how PCCs are working in collaboration	<b>PCC and OPCC</b>	Ongoing – update provided during Chairman’s announcements	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Commissioning Strategy</b>	To understand the PCC’s commissioning strategy	<b>OPCC</b>	Ongoing – next date for consideration to be confirmed				
<b>Estates Strategy</b>	To understand progress made with the Estates strategy	<b>OPCC</b>	Ongoing – next date for consideration to be confirmed				

Item	Issue	Item Lead	Status and Outcomes	5 July 2019	4 October 2019	31 January 2020	13 March 2020
<b>GOVERNANCE ITEMS</b>							
<b>Complaints Protocol Update</b>	To review and agree a revised complaints protocol	<b>PCP</b>	To review the complaints protocol following the Chairman's annual complaints review meeting.		<b>X</b>		
<b>Election of Chairman / Vice Chairman</b>	Election of Chair and Vice Chairman for 2019/20	<b>PCP</b>	Occurs at each AGM	<b>X</b>			
<b>Complaints against the PCC</b>	To provide an overview update annually on complaint activity	<b>PCP</b>	To be reviewed at each AGM.	<b>X</b>			

Item	Issue	Item Lead	Status and Outcomes	5 July 2019	4 October 2019	31 January 2020	13 March 2020
<b>STANDING ITEMS</b>							
<b>Police and Crime Plan Implementation</b>	An update on the progress made with implementing the priorities of the Plan	<b>OPCC</b>	Monitoring implementation of the Police and Crime Plan	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>PROACTIVE SCRUTINY</b>							
<b>Enabling Effective and Efficient Policing</b>	Proactive scrutiny review	<b>PCP</b>	Proactive scrutiny review being conducted from July 2018 to October 2019.	<b>X</b>	<b>X</b>	<b>X</b>	

This page is intentionally left blank